

PSA is seeking to identify and to hire capable candidates for the position of Research Analyst within its Manila office.

Minimum Requirements:

- University level degree in Political Science, Finance, or related field (Masters level degree is a plus)
- Fluency (both written and spoken) in Mandarin Chinese, Thai, Bahasa, Russian, Portuguese Spanish or other languages is a plus
- Ideal Candidate must be professional and motivated self-starter capable of delivering well researched documents under little direct supervision
- Ideal Candidate would have academic and/or work experience in the fields of political analysis, social analysis, investigations, or other related field of research
- Ideal Candidate will possess project management skills and the ability to work effectively either independently or as part of a team
- Ideal Candidate will exhibit a strong level of attention to detail and good analytical skills
- Candidate must have excellent written communication skills and must be able to produce professional level research and reports
- Candidate must be proficient in Microsoft Word, and adept at online research
- Candidate must have the ability to manage multiple completing deadlines and to effectively prioritize their workload to deliver to deadline on projects.

Analyst responsibilities may include:

- Conduct online media research/social media research
- Effectively collect, collate and analyze data
- Prepare interview questions as assigned
- Conduct interviews with subjects and subject matter experts
- Maintain accurate records of interviews
- Manage and respond to project related tasking and emails
- Accurately monitor project budgets

Interested applicants shall send resume and cover letter to recruitment@psagroup.com